



Camp Horizon

7369 Sunnyside Drive ▪ Leesburg FL 34748
Phone (352) 728-5822 ▪ Fax (352) 728-8694

Retreat Planning Package (through December 31, 2017)

Dear Christian Friend,

Thank you for the interest in planning your event at Camp Horizon. Enclosed you will find a retreat planning package that includes a *Room Assignment Sheet*, *Map to Camp Horizon*, *Map of Camp Horizon*, *What to Bring to Camp (suggested)*, *Statement of Faith*, and *Rules of Conduct and Behavior*.

The cost worksheet to help you to estimate the cost of your retreat is a separate document.

In order to generate a contract (retreat agreement) we need the following: estimated number of persons, arrival time, departure time, and meals / snacks requested. We will then hold a retreat date for ten working days from the time we mail or email you a contract.

No retreat is confirmed until we have received a signed copy of the retreat agreement which includes both our statement of faith and rules of behavior and have accepted your deposit. We reserve the right to reject any group without explanation.

Please read the "additional information and remarks" page carefully. **We no longer have full meal service on Sunday for weekend groups.** We offer a continental breakfast (non-cooked items) but no lunch. Options for lunch include local fast food or take-out. The purpose for this policy is to allow our staff to attend worship on the Lord's Day.

A tour of the facilities can be arranged during the week when there are no events scheduled. Absolutely no tours will be given on weekends or while a camp is in session (see calendar).

It is our privilege to assist you in making your event a success. The most efficient method of planning (short of a visit in person) is by Email. We may also be reached by phone, fax, and mail.

In His Service,

Steve

Steve Slusser
Administrative Director

USE OF FACILITIES BY GUEST GROUPS

Use and rental of facilities and property of Camp Horizon will be allowed only to religious, evangelical, church, and para-church organizations. **We reserve the right to reject any group without explanation.**

Organizations desiring to use or rent Camp Horizon facilities must be in general accord with our "Statement of Faith." They must also agree to abide by our "Standards of Behavior." The appointed group representative must sign these documents (included in the retreat agreement) before the retreat is scheduled and confirmed.

WHAT WE BELIEVE

We at Camp Horizon believe that the Scriptures are of paramount importance, and as such, must be the foundation for all of our thinking and activities in our camping program.

We believe in the Scriptures of the Old and New Testaments as verbally inspired by God and inerrant in the original writing; they are of supreme and final authority in faith and life.

We believe in one God, eternally existing in three persons: Father, Son, and Holy Spirit.

We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.

We believe that man was created in the image of God, that he sinned, and thereby incurred not only physical death but also that spiritual death which is separation from God. All human beings are born with a sinful nature, and, in the case of those who reach moral responsibility become sinners in thought, word, and deed.

We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the basis of His shed blood.

We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.

We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there for us as High Priest and Advocate.

We believe that the Church began with the descent of the Holy Spirit at Pentecost and is composed of all true believers in the Lord Jesus Christ. The local church is composed of believers in a locality who gather together in Christ's name for worship, prayer, ministry, and testimony.

We believe that there are two Christian ordinances--baptism and the Lord's Supper. Baptism by immersion signifies that the believer, having died with Christ, is buried with Him in baptism and also is risen with Christ to walk in newness of life. The Lord's Supper is a remembrance feast instituted by the Lord Himself for His own, to show forth the Lord's death until He comes.

We believe in the imminent personal return of the Lord Jesus Christ to translate the Church; that this will be followed by the tribulation on earth, followed by the new heaven and new earth with God all in all.

We believe in the bodily resurrection of the just and unjust, and everlasting punishment of the lost.

MISCELLANEOUS PLANNING AND PROGRAMMING NOTES

OCCUPANCY LIMITS

SLEEPING AREAS (as currently setup)

Current Occupancy in Cabins (12 Cabins) = 176 76 Upper / 100 Lower beds

NEW CABINS: 2-3 South Group & 9-10 North Group are had ADA bathrooms and are ADA accessible

Occupancy in Dorm (9 Upstairs Rooms) = 32 beds Max (15 Upper, 17 Lower): Recommended occupancy = 18-27

Occupancy in Lodge (8 Motel Style Rooms) = Maximum 42 with two in each double/queen bed and every bunk filled;

Or 30 with one person per bed (any type)

4 Queen Beds, 8 Double Beds, 2 Twin Beds, 8 Lower Bunks, & 8 upper bunks (see chart)

DINING HALL

We can currently seat about two hundred comfortably. If your group exceeds that number you will need to have split meal times.

CHAPEL

The chapel seats one hundred sixty (160) comfortably, but no more than one hundred eighty. If you group exceeds that size, you may used the dining hall for chapel as well as meals.

LINEN SERVICE

We do not provide linens at this time. We have a few sets for emergencies, but not enough for a whole group.

CLEANING SERVICE

This is a ministry – not a resort. We do not have a cleaning staff that is separate from our administrative staff. Our rates would need to be at least 25% higher to cover additional staffing. To keep costs low, we require our guests to clean their own rooms prior to leaving. A charge of \$25 per cabin or lodge room and up to \$10/room for the dormitory will be assessed if the rooms are not left clean.

Most groups also vacuum the chapel for us as well. We appreciate the partnership in taking care of the facilities.

For medium and large groups we may ask you to provide meal setup and cleanup.

The setup crew will wipe the tables and place utensils and meal specific items on the tables.

Everyone must clear their place, wipe their table, and put their chairs on the table to prepare for sweepers.

The cleanup crew will sweep (and possible mop if needed), then take the chairs down.

ACTIVITY AREAS / CAMPFIRE / HAYRIDES

We do not charge extra for use of the facilities. However, use of power boats and ammunition for guns are an additional expense.

We are not able to setup activities once you arrive. Archery, Riflery, Canoeing, Campfires, Hayrides, must be scheduled in advance so that we can have them ready before you arrive. Your program director should provide us with a schedule at least a month in advance of the retreat. Usually, the guest group provides the instructors. If you have a small group or otherwise unable to provide instructors (Archery, Riflery or a Lifeguard for example), we may be able to recruit a volunteer to come teach. In this case you should plan to provide them with an honorarium to at least cover their travel expenses.

Additional Information & Remarks:

If you can't fill in every detail, just send us what you've got down so far. We can add to it as your retreat date approaches. To reserve the entire camp solely for your use, you must guarantee that you have at least 75 paid campers. Otherwise we reserve the right to schedule another group to be here during your stay.

Minimums: Overnight Weekend Event: \$3,000, otherwise \$1,500 per night.

Deposit Required: \$300 for One or Two Nights, \$400 for Three Nights, & \$600 for Four Nights or more.

Use of Lodging: There must be **at least one adult** in each cabin used, though we recommend two. Your group is responsible for leaving the rooms as clean as they were found. Additional rooms or cabins may not be available on short notice. The LODGE is for adults and families only. Youth groups must use the cabins and dormitory.

Linens & pillows are not provided.

No pets are allowed on the campgrounds.

Skiing & motorboats: Minimum time block, 2 hours.

Concessions

We have a small "Snak-Shak" with candy, fountain soft drinks, snow cones, and a popcorn popper. You may schedule your group to take advantage of this feature or provide your own concessions. During the winter we usually are put snacks and colas in the Dining Hall to purchase on the honor system

Pool

We must have a certified lifeguard for use of the pool. Hours of use may be limited by the availability of the lifeguard. You can provide a certified lifeguard from your group (must have a valid certificate).

Rifle and Archery Ranges

Our rifle range is rated for 22 calibers and below. We have BB rifles and 22 (long) rifles for your use. They must be signed out by a qualified instructor and returned clean and ready for the next use. You may bring your own ammunition or buy it from us. You will be charged \$3 each for lost arrows on the Archery Range.

Please let us know if you plan to use either range. There is setup involved that should be done before you arrive. If you do not schedule this in advance, it may not be ready for you do use.

Campfire

Please let us know in advance if you plan to have a campfire and on which night. We also have "Bob", an indoor campfire setup for inclement weather.

Gymnasium

The gym is usually configured with indoor volleyball on one end and full-court basketball on the other. If you want any special configuration then please notify us in advance. Example: Four-Way Volleyball. Please make sure that someone turns off lights after evening activities and do not use lights during the day.

We will send you a retreat agreement by return mail (or email) based on your worksheet.

Reservations will be held for ten working days to allow you time to sign the agreement and mail the deposit.

Feel free to call me if you have any questions, and if at all possible, please come by & visit us ahead of time. When a retreat leader looks over the facilities in advance, his/her retreat always runs much smoother.

Mail it to: Camp Horizon 7369 Sunnyside Drive Leesburg, FL 34748 Phone # (352) 728-5822
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CAMP HORIZON

Information to help you plan and promote your retreat

PURPOSE: Camp Horizon was founded in 1970 as a non-profit organization dedicated to spreading the good news of salvation in Jesus Christ. This is done through our summer programs for children and teens, and by serving churches throughout Florida as a place of retreat and spiritual renewal and challenge. As such, we are available to Christ-centered church groups only, and we seek to offer our facilities at the lowest possible cost.

LOCATION: Camp Horizon is located 35 miles north of Orlando, 2 miles south of US Highway 441 on South Sunnyside Drive, Leesburg, Florida. The grounds are surrounded on three sides by a cypress and oak forest, and the fourth side is 1/2 mile of shoreline on beautiful Lake Harris.

SERVICES OFFERED: Housing is available for 14 - 16 people in our twelve air-conditioned cabins, each with bathroom and showers. There are also up to eight lodge (motel-style) rooms available which sleep three - five each, and nine second-story dorm-style bedrooms that sleep two to four each. Total beds: 238 (10 of these are double beds). Home-style meals are served according to your schedule. (Meal times must fall between 7 am & 7 pm) The chapel is equipped with piano, organ, stage, sound system, overhead, slide projector, video projector, dry-erase board, and pulpit. We can operate a concession ("Snak-Shak") at your discretion, with candy and soft drinks, snow cones and popcorn for sale (or a snack corner in the Dining Hall on the honor system). Effective 2014: Continental Breakfast only on Sunday and no lunch service on Sunday. This is to allow our staff to attend worship.

ACTIVITIES: On your retreat, you will want your group to be able to burn off some excess energy! We have a variety of water sports -- canoeing, sailing, swimming, and water-skiing*. We have a new pool that features shallow swimming on both ends. There is also a playing field large enough for two or three football or soccer games, with a softball diamond at one end. We have an indoor-lighted gym equipped for volleyball, tennis, and basketball. You may want to use our campfire area, explore our nature trail through the woods, or use our archery range.

[QUALIFIED INSTRUCTORS ARE NECESSARY FOR CERTAIN ACTIVITIES]

The equipment for these activities is at your disposal at no extra cost except for the ski boat, which we will operate for you. You must provide adult supervision for any of your young people that take part in any of these activities.

PRICES: The current prices are reflected on the Retreat Worksheet. There is a minimum of \$3,000 required for weekend events. Smaller groups may have to charge more per person to make the difference. You may reserve a date by phone/email for ten working days. At that time there is deposit required confirming your reservations. **Current Deposit Rates: \$300 1 or 2 Nights, \$400 for 3 Nights, \$600 for 4 nights or more.** We encourage you to make reservations at least 4 months in advance -- some dates are booked more than a year ahead. Feel free to call if you have any questions -- (352)-728-5822.

Exclusive use of the facilities (other than camp board meetings) requires a minimum of 75 paid guests.

INSERT MAP TO CAMP HORIZON

What should I bring to camp?

Be sure to pack enough clothing for the number of days you plan to be at camp. You may be in and out of the pool - lake - gym - playing field - showers. It is suggested that you bring an extra swimsuit - extra towels (2-4) and extra socks and underwear.

CHECKLIST

CABINS/DORMITORY

- Pillow, sleeping bag or single sheets and a light blanket.

LODGE

- Pillow, sleeping bag or sheets and a light blanket. Most rooms have a double bed, a single bed, and a bunk. There is one room with a queen-size bed. Check your room assignment to see which size sheets to bring. (We have a limited supply of linens for \$5 per set.)

EVERYONE

- Towels - at least 2
- Sports and play clothes-enough for the number of days you plan to be at camp. (**Please: No short shorts or halter tops**)
- Dress outfit (optional)
- Shoes - Two pair of sneakers (1 old), sandals or water socks, and dress shoes (optional)
- Insect repellent
- Flashlight
- Bible
- Pen, notepaper and stamps
- Swimsuits - two one-piece suits
(Girls: **Bikinis or 2-piece suits are not allowed unless covered**)
- Toothpaste, toothbrush, shampoo, soap, deodorant etc.
- You may bring a small amount of money for soft drinks or snacks

All clothing should be modest
(see checklist)

MARK ALL ITEMS WITH YOUR NAME

What should I NOT bring to camp?

Radios, tape players, electronic devices (games - cell phones), knives (or any dangerous objects), firearms, fireworks, skateboards, pets, comics, TV's, and cards are discouraged. If you have any questions - see your group leader.

NOTE

Restrictions on what to bring to camp are up to the group leader. There are certain items that are not negotiable. They include the following:

- Firearms must be within the limits of our range and locked in a secure place when not in use.
- No tobacco products are allowed.
- No alcoholic beverages, intoxicants, or drugs are allowed (except wine for cooking or communion use).
- No pets are allowed.

Campers may be expelled for reason of misconduct with no refund.

What is there to do at camp?

Camp Horizon is located on the shoreline of Lake Harris. We have the following water sports available:

- Fishing (license may be required)
- Swimming
- Canoeing (day trips are available)
- Sailing (Sunfish)
- Skiing/Tubing (extra charge item)

A natural forest surrounds us on three sides. Within this area you may enjoy:

- Archery
- Riflery
- Nature Walks

We also have a gymnasium, playing field, backstop, soccer goals, a sand volleyball court, a craft shed, and a swimming pool for your use.

Your group leader will choose the activities that will be offered. All activities require adult supervision.

FAMILY CAMP RATE

As a ministry to the body of Christ, we want to make the Christian Camping experience affordable for families attending a retreat designated as a “Family Camp”. This special rate includes discounts for children coming to camp with their parents only.

To qualify for this rate the families must stay together in one lodge or cabin. The entire retreat must be designated as a family camp. Single guests or children attending without their parents are charged the full adult/youth rate.

The minimum group charge applies (\$3,000 weekend / or \$1,500 night).

DAY USE ONLY RATE

We are frequently asked about using our facilities for a Sunday School Picnic, or pool party, or sports event. The requirements are the same as for weekend retreats (Statement of Faith, Rules of Behavior, and Certificate of Insurance). Here are the day use guidelines:

1. You must include a chapel time in your schedule (can be combined with a meal).
2. We must receive a minimum of \$600 for the event (Monday – Saturday)
3. Exclusive Use of the facilities for a day event requires a \$2,000 minimum.

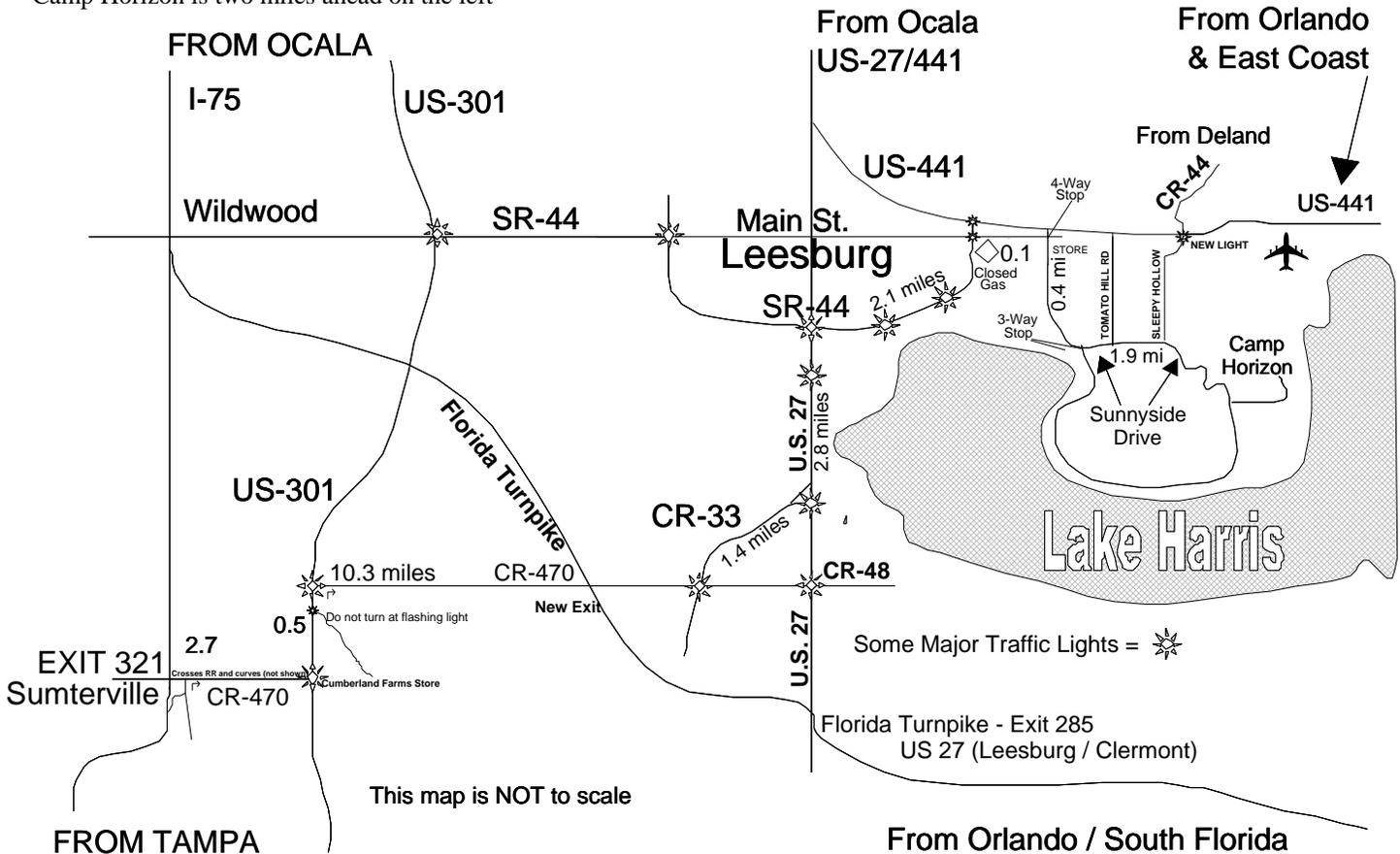
Directions to Camp Horizon

From North of Camp Horizon via I-75

Exit at Wildwood (exit 329)
 Take SR-44 East - about 18 miles
 Turn Right on Main Street (Seafood Market: Bubba's)
 Turn Right on Sunnyside Drive
 Take the Left Fork at the 3-Way Stop
 Camp Horizon is two miles ahead on the left

From North of Camp Horizon via US-27/US-441

Notice that US-441 branches off to your LEFT
 Take 441 South through Leesburg.
 Turn Right on Tomato Hill Road (RaceTrac)
 or Sleepy Hollow Rd (Traffic Light)
 Turn Left on Sunnyside Drive - Camp s about 1 mile on your left.



From South of Camp Horizon via I-75

Take Exit 321 (Sumterville - SR-470 - a short left 1st)
 Turn Right on 470 (it joins 301 for 1/2 mile).
 Turn Left on CR 33 (about 13.5 miles)
 Turn Left on US-27
 Turn Right on SR-44
 Turn Right on Main Street (Seafood Market: Bubba's)
 Turn Right on Sunnyside Drive
 Take the Left Fork at the 3-Way stop
 Camp Horizon is two miles ahead on the Left

From South of Camp via the Florida Turnpike

Take Exit 285 (Leesburg - US-27/ SR-19)
 Go North on US-27
 Turn Right on SR-44
 Turn Right on Main Street (Seafood Market: Bubba's)
 Turn Right on Sunnyside Drive
 Take the Left Fork
 Camp Horizon is on the Left

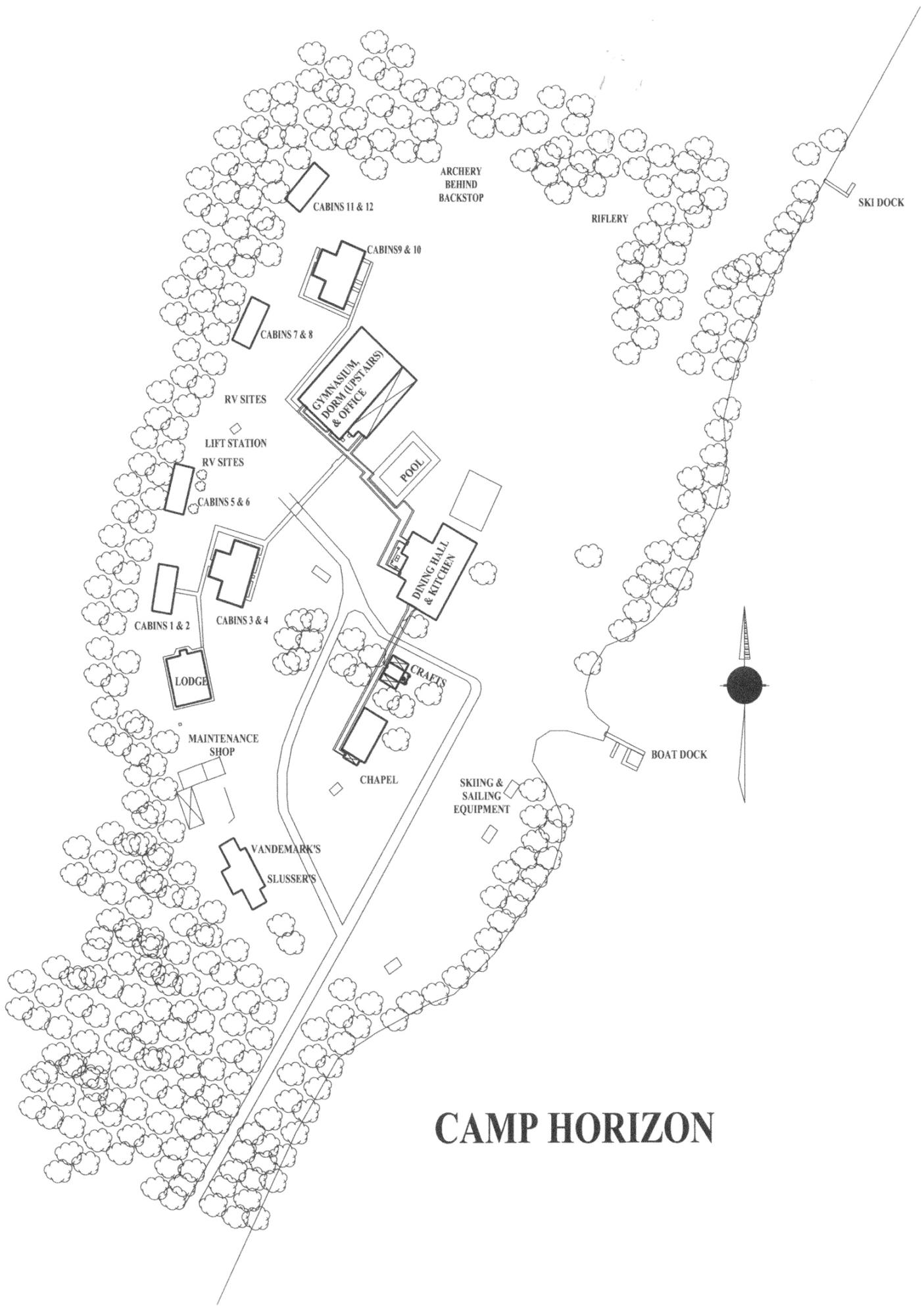
From Southeast of Camp via US-441

Take I-95 to Exit SR-46.
 Take SR-46 West to 441 North
 Take 441 North to Leesburg
 As you pass the Leesburg Airport get into the left lane.
 The next traffic light is the new SLEEPY HOLLOW RD light
 Turn left on Sleepy Hollow Rd
OR the next left at Tomato Hill Rd (RaceTrac Gas)
 Turn Left on Sunnyside Drive
 Camp Horizon is on the Left (less than a mile).

If you have any problems:

Call: (352) 728-5822

Camp Horizon
 7369 Sunnyside Drive
 Leesburg, FL 34748



CAMP HORIZON

CAMP HORIZON ROOM ASSIGNMENTS

ROOM	BEDS	FRONT OF LODGE	ROOM	BEDS	BACK OF LODGE
Lodge 1	Queen Bunk		Lodge 6	Queen Twin Bunk	
Lodge 2	Queen Bunk		Lodge 7	Double Double Bunk	
Lodge 3		PUBLIC LOUNGE Doors open to rooms 7 & 8.	Lodge 8	Double Double Bunk	
Lodge 4		Infirmary (Locked)	Lodge 9	Double Double Bunk	
Lodge 5	Queen Double Twin		Lodge 10	Queen Bunk Bunk	
SOUTH CABINS					
Cabin 1	6 Upper 8 Lower		Cabin 5	6 Upper 8 Lower	
Cabin 2	6 Upper 8 Lower		Cabin 6	6 Upper 8 Lower	
Cabin 3	7 Upper 9 Lower		Cabin building 3/4 has a screen porch.		
Cabin 4	7 Upper 9 Lower		Most buildings are connected to the brick walkway. Exceptions are cabins 5&6, 7&8, and 11&12.		
NORTH CABINS					
Cabin 7	6 Upper 8 Lower		Cabin 11	6 Upper 8 Lower	
Cabin 8	7 Upper 9 Lower		Cabin 12	6 Upper 8 Lower	
Cabin 9	7 Upper 9 Lower		Cabin building 9/10 has a screen porch.		
Cabin 10	7 Upper 9 Lower				

DORMITORY ROOM ASSIGNMENT SHEET

Second Floor Above Office (Gym Building)

	BEDS	NAME(S)
Dorm 21	B B	Upper Lower Upper Lower
Dorm 22	B T	Upper Lower Lower
Dorm 23	B B	Upper Lower Upper Lower
Dorm 24	B B	Upper Lower Upper Lower
Dorm 25	B B	Upper Lower Upper Lower
Dorm 26	B B	Upper Lower Upper Lower
Dorm 27	B B	Upper Lower Upper Lower
Dorm 28	B	Upper Lower
Dorm 29	B T	Upper Lower Lower

B-Bunk bed, T-Twin bed, Day Bed

Occupancy in Dorm (9 Upstairs Rooms) = 31 beds (including the daybed)

There are two bathrooms: Each room has two sinks, two showers, & two toilets.

REMINDER: LINENS ARE NOT PROVIDED BY CAMP HORIZON